



IAEA

Atoms for Peace

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence Internationale de l'énergie atomique
Международное агентство по атомной энергии
Organismo Internacional de Energia Atómica

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The Secretariat of the International Atomic Energy Agency (IAEA) presents its compliments to the IAEA's Member States and has the honour to draw their attention to the **International Conference on Radiation Protection in Medicine: Achieving Change in Practice** to be held at the IAEA's Headquarters in Vienna, Austria, from **11 to 15 December 2017**.

The purpose of the conference is to review actions taken and results achieved in radiation protection in medicine since the 2012 International Conference on Radiation Protection in Medicine — Setting the Scene for the Next Decade, held in Bonn, Germany, specifically focusing on actions proposed in the Bonn Call for Action, as well as to look ahead at new developments influencing radiation protection in medicine, and to review advances, challenges and opportunities in this field.

The conference will be held in English.

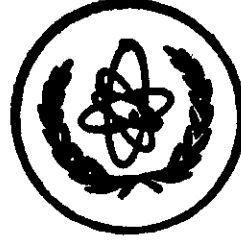
Member States are invited to disseminate the attached Announcement and Call for Papers to the target audience for the conference and to designate participants using Form A. Member States are strongly encouraged to identify suitable women participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the conference. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Such assistance may be offered upon specific request to normally one participant per country provided that, in the IAEA's view, the participant on whose behalf assistance is requested will make an important contribution to the conference.

Applications for financial support using Form C, as well as submissions of papers using Form B, can only be considered if received by the deadlines indicated in Section N of the Announcement and Call for Papers.

It should be noted that compensation is not payable by the IAEA for any damage to or loss of personal property. The IAEA also does not provide health insurance coverage for participants in conferences and symposia. Arrangements for private insurance coverage on an individual basis should therefore be made. The IAEA will, however, provide insurance coverage for accidents and illnesses that clearly result from any work performed for the IAEA.

The Secretariat of the International Atomic Energy Agency avails itself of this opportunity to assure the IAEA's Member States of its highest consideration.



2017-03-09

- Enclosures: Announcement and Call for Papers
Participation Form (Form A)
Form for Submission of a Paper (Form B)
Grant Application Form (Form C)



IAEA

International Atomic Energy Agency

**International Conference on Radiation
Protection in Medicine
Achieving Change in Practice**

**IAEA Headquarters
Vienna, Austria**

11–15 December 2017

Organized by the
International Atomic Energy Agency

Co-sponsored by the
World Health Organization (WHO)
and the

Pan American Health Organization (PAHO)

Announcement and Call for Papers

A. Introduction

The use of ionizing radiation in medicine is well established, and has resulted in tremendous benefit to humankind in diagnosing and treating diseases. While the medical benefits are unquestionable, there has been growing evidence of unintended and unnecessary use of radiation in medicine, creating the need for radiation protection principles.

The IAEA was requested by its General Conference in 1999 to organize an international conference on radiation protection of patients. This conference was held in March 2001 in Malaga, Spain, and triggered an international action plan that is guiding international efforts in patient protection. This created momentum in radiation protection of patients globally.

Considering trends and developments, the IAEA decided to hold its second conference on radiation protection in medicine in 2012 in Bonn, Germany. The conference aimed to focus efforts in this area and develop a strategy for the next decade so as to maximize the positive impact of future international work. This resulted in the Bonn Call for Action.

During the five years following the Bonn conference, a number of initiatives have been taken by professional societies to form regional radiation protection campaigns. An increasing number of articles are appearing in journals in the area of patient, occupational and public medical radiation protection. There are also technological advances in imaging, therapy and dosimetry equipment with a focus on radiation protection.

Nearly five years after the Bonn conference, there is a need to assess the progress of implementation of the Bonn Call for Action and apprise Member States of advances in the field. The IAEA has decided to hold the next conference on this topic at its Headquarters in Vienna from 11 to 15 December 2017.

Scope: The coverage includes optimization and justification in medical exposure; safety in medical use of ionizing radiation; and radiation protection of medical staff and public, when ionizing radiation is used for diagnosis, intervention, therapy or research.

B. Objectives of the Conference

The objectives include reviewing actions taken and developments since the 2012 Bonn conference, especially focusing on actions taken in line with the Bonn Call for Action by all relevant parties; this will enable a review of the overall approach to the implementation of these actions and the harmonization of activities between international organizations and other stakeholders, as well as allow stakeholders to look ahead at new developments impacting on radiation protection in medicine.

C. List of Topics

The IAEA welcomes high quality contributions in all aspects of radiation protection in medicine. Both academic and practice-based papers under the umbrella of the following subjects of the topical sessions and round table discussions are welcomed:

1. Activities relating to the Bonn Call for Action, and their impact.
2. Justification in the use of radiation in medicine.
3. Radiation protection of patients and staff in diagnostic radiography, fluoroscopy and computed tomography.
4. Radiation protection in mammography, dental and maxillofacial imaging and other diagnostic modalities.
5. Radiation protection of patients and staff in interventional procedures.
6. Radiation protection in medical exposures of children and pregnant women.
7. Radiation protection of patients and staff in radiotherapy including brachytherapy.

8. Learning from unintended and accidental exposures in medicine.
9. Radiation protection of patients, staff and the public in diagnostic and therapeutic nuclear medicine and hybrid imaging.
10. How are we strengthening radiation safety culture in healthcare?
11. How are we fostering and improving the radiation benefit/risk dialogue?
12. How are we meeting radiation protection challenges in design and implementation of new medical technologies?
13. How are we meeting challenges in patient dose recording, tracking and data management?
14. Regional radiation safety campaigns.
15. Topics for future research and development in medical radiation protection.

D. Target Audience

The conference is directed at a wide audience with an interest in radiation protection in medicine. In particular:

- Health professionals, e.g. physicians practising in radiological imaging, nuclear medicine and radiotherapy; referring medical practitioners.
- Medical physicists, radiographers and technologists; radiation protection professionals and engineers.
- Healthcare managers, health economists and risk communication experts.
- Representatives of patient organizations and manufacturers; health researchers and academics.
- Representatives of health authorities and regulatory authorities with a special responsibility in this field.

E. Expected Outcomes

- Assessment of impact of the Bonn Call for Action.
- Strengthening the position of and improving radiation protection in medicine globally, taking into account the diverse challenges in radiation protection in medicine regionally.
- Response to radiation protection challenges from imaging and therapy modalities that were at an initial stage five years ago.
- Conclusion on results from the Bonn Call for Action by Member States.
- New findings and priorities relating to radiation safety.

F. Programme Structure

The **opening session** will include welcome-addresses from the IAEA and the Conference President, followed by opening talks from co-sponsors. This session will be further complemented by a keynote presentation on the importance and unique aspects of radiation protection in medicine.

A series of **eight topical sessions** will cover selected areas of radiation protection in medicine. The topic of each session will be introduced by a chairperson, followed by three invited presentations and a summary of the session-related contributed papers presented by a rapporteur. Each topical session will conclude with a plenary discussion.

Four round table discussions will be dedicated to identifying recommendations for future actions. After an introduction of the topic by the chairperson, brief statements will be delivered by the panel members. Following a summary of the relevant contributed papers by a rapporteur, a plenary discussion involving the audience will take place.

Finally, during the **concluding session**, the chairpersons of the topical sessions and round table discussions will present their summaries and the Conference President will present the conference findings, conclusions and recommendations on the way forward.

G. Contributed Papers, Posters and Proceedings

Concise papers on issues falling within the scope of the conference (see Section C) may be submitted as contributions to the conference. All papers — other than invited overview papers — must present original work and must not have been published elsewhere.

These papers will not be presented orally, but will be summarized orally by a rapporteur (as indicated in Section F) and distributed in a compiled electronic format free of charge to all participants upon arrival at the Conference premises. Questions relating to the contributed papers can be asked at the appropriate topical session or round table discussions.

Authors of contributed papers may, if they so wish, present the substance of their papers in the form of posters, which will be exhibited in a Poster Area.

G.1. Submission of contributed papers

Specifications: contributed papers should be submitted in English and should not have more than four A4 pages; they should include key elements, such as a brief introduction, methods, results, discussions and conclusions, and should be preceded by an abstract not exceeding 200 words.

Template: contributed papers should be typed in the template, which can be downloaded from the conference's browser-based file submission system (IAEA-INDICO), which will be available on the conference web page (see Section P) from 15 March to 15 June 2017.

Submission: the contributed paper template must be uploaded to IAEA-INDICO between 15 March and 15 June 2017. No other submission route will be accepted. Authors should state to which of the above topics (see Section C) their contribution relates.

In addition, submitting authors and presenting authors must send the following forms to their competent official authority (see Section H) for transmission to the IAEA. These forms must be received by the IAEA no later than **15 June 2017**:

- Participation Form (Form A)
- Form for Submission of a Paper (Form B)

IMPORTANT: The uploaded contributed paper will be considered by the Programme Committee only if these two forms have been received by the IAEA through the competent official authority (see Section H).

G.2. Acceptance of contributed papers

Authors will be informed by **15 August 2017** as to whether their papers have been accepted for inclusion in the unedited Book of Contributed Papers and for poster presentation and will receive further guidelines.

The Secretariat reserves the right to exclude papers that do not comply with its quality standards and do not apply to one of the topics in Section C.

Papers that are not sent through the official channels and papers arriving after the deadline will not be considered.

G.3. Conference proceedings

The welcoming addresses, keynote and invited presentations, the rapporteurs' reports, the chairpersons' summaries, and the conference conclusions will be compiled in an electronic format and reproduced in unedited form.

H. Participation and Registration

All persons wishing to participate in the conference are requested to register **online in advance** through the conference web page (see Section P). **In addition**, they must send a completed

- Participation Form (Form A),
- Form for Submission of a Paper (Form B) (if applicable), and
- Grant Application Form (Form C) (if applicable),

as soon as possible to a competent official authority:

- Ministry of Foreign Affairs,
- Permanent Mission to the IAEA, or
- National Atomic Energy Authority,

or to one of the organizations invited to participate for subsequent transmission to the IAEA, via email to Official.Mail@iaea.org.

A participant will be accepted only if the Participation Form is transmitted through the Government of a Member State of the IAEA or by an organization invited to participate.

Participants whose official designations have been received by the IAEA will receive further information on the conference at least three months before the start of the conference. This information will also be made available on the conference web page (see Section P).

I. Expenditures and Grants

No registration fee will be charged to participants.

The IAEA is generally not in a position to bear the travel and other costs of participants in the conference. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Such assistance may be offered upon specific request to normally one participant per country provided that, in the IAEA's view, the participant on whose behalf assistance is requested will make an important contribution to the conference. If governments wish to apply for a grant on behalf of one of their participants, they should address specific requests to the IAEA to this effect. Governments should ensure that applications for grants are:

1. Submitted by **15 June 2017**;
2. Accompanied by a duly completed Grant Application Form (Form C) signed and stamped by the Ministry of Foreign Affairs or the National Atomic Energy Authority;
3. Accompanied by a completed Participation Form (Form A).

Applications that do not comply with the above conditions cannot be considered.

Approved grants will be issued in the form of a lump sum payment that usually covers only part of the cost of attendance.

J. Distribution of Documents

A preliminary programme will be posted on the IAEA conference website as soon as possible. The final programme and the electronic compendium of contributed papers will be available free of charge upon registration at the conference.

K. Working Language

The working language of the conference will be English.

L. Accommodation

Detailed information on accommodation and other administrative details will be available on the conference website well in advance of the conference.

M. Visa

Designated participants who require a visa to enter Austria should submit the necessary application to the nearest diplomatic or consular representative of Austria as soon as possible. Please note that Austria is a Schengen State and therefore persons who require a visa will have to apply for a Schengen visa. In States where Austria has no diplomatic mission, visas can be obtained from the consular authority of a Schengen Partner State representing Austria in the country in question.

N. Key Deadlines

Electronic submission of the contributed paper (max four pages)	15 June 2017
including submission of Forms A and B	15 June 2017
Submission of Forms A and C:	15 August 2017
Notification of acceptance of contributed paper:	

O. Conference Secretariat

General postal address and contact details of the IAEA:

International Atomic Energy Agency
 Vienna International Centre
 PO Box 100
 1400 VIENNA
 AUSTRIA
 Ref.: IAEA-CN-255
 Tel.: +43 1 2600 0
 Fax: +43 1 2600 7
 Email: Official.Mail@iaea.org

Scientific Secretary:

Mr Ola Holmberg
 Head, Radiation Protection of Patients Unit
 Radiation Safety and Monitoring Section
 Department of Nuclear Safety and Security
 Tel.: +43 1 2600 22718
 Email: radprom.2017@iaea.org

Administration and organization:

Ms Martina Khaelss
 Conference Services Section
 Division of Conference and Document Services
 Department of Management

IAEA-CN-255

Tel.: +43 1 2600 21315

Email: IAEACSSConferences@iaea.org

Subsequent correspondence on scientific matters should be sent to the Scientific Secretary, and correspondence on administrative matters to the Conference Services Section.

P. Conference web page

Please visit the IAEA conference web page regularly for new information regarding this conference:

<http://www-pub.iaea.org/iaeameetings/50820/International-Conference-on-Radiation-Protection-in-Medicine>

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Participation Form

International Conference on Radiation Protection in Medicine: Achieving Change in Practice**IAEA Headquarters, Vienna, Austria****11–15 December 2017**

To be completed by the participant and sent to the competent official authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA), Vienna International Centre, PO Box 100, 1400 Vienna, Austria, either electronically by email to: Official.Mail@iaea.org or by fax to: +43 1 26007 (no hard copies needed).

Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms
Institution:		
Full address:		
For urgent communications please indicate:	Tel.:	
	Fax:	
	Email:	
Nationality:	Designating Government or organization:	
Mailing address (if different from address indicated above):		
Do you intend to submit a paper?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Would you prefer to present your paper as a poster?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Title:		

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International Atomic Energy Agency

Form B
CN-255

Form for Submission of a Paper

International Conference on Radiation Protection in Medicine: Achieving Change in Practice

IAEA Headquarters, Vienna, Austria

11–15 December 2017

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Participants who are members of an invited organization can submit this form to their organization for subsequent transmission to the IAEA.

Deadline for receipt by IAEA through official channels: 15 June 2017

Title of the paper:		
Abstract id (INDICO):		
Family name(s) and first name(s) of all author(s): e.g. Smith, John	Scientific establishment(s) in which the work has been carried out	City/Country
1.		
2.		
3.		
Family name and first name(s) of author presenting the paper: e.g. Smith, John	Mailing address:	
Mr/Ms:		
For urgent communications please indicate	Tel.:	
Email:	Fax:	
I hereby agree to assign to the International Atomic Energy Agency (IAEA):		
<input type="checkbox"/> The copyright, or		
<input type="checkbox"/> the non-exclusive, royalty-free licence (this option is only for those authors whose parent institution does not allow them to transfer the copyright for work carried out in that institution) to publish the above-mentioned paper,		
and certify that no other rights have been granted which could conflict with the right hereby given to the IAEA.		
<input type="checkbox"/> The release of electronic presentations to be included in PDF format in the proceedings and on the IAEA website (if applicable).		
Date:	Signature of main author:	



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Grant Application Form

International Conference on Radiation Protection in Medicine: Achieving Change in Practice

IAEA Headquarters, Vienna, Austria

11–15 December 2017

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Deadline for receipt by IAEA through official channels: 15 June 2017

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yy/mm/dd):	Nationality:	

1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended	
			from	to

2. Recent employment record (Starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked	
			from	to

3. Description of work performed over the last three years:

4. Institute's/Member State's programme in field of conference:

Date: Signature of applicant: _____

Date: Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority _____